



## Public Works Summer Student

**Date:** February 5, 2024

**Job Posting:** Operations Summer Student(s)

**Competition Number:** 2024 - Public Works

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Located amidst the 30,000 islands of Georgian Bay and a 2.5-hour drive north of Toronto, the Town of Parry Sound offers an exceptional quality of life.

Join our team in the **Public Works Department Summer Student position**, an important member of the Operations Department.

### **Essential Duties and Responsibilities:**

1. Provides general labour for a variety of operational and maintenance services for the Corporation's properties and facilities.
2. Operates hand tools and grounds maintenance equipment (e.g. Lawn mowers, trimmers).
3. Complete daily circle checks and inspection reports relative to equipment used.
4. Ensures that a high standard of safety, cleanliness, and technical operation is maintained.
5. Ensures that occupational health and safety practices are strictly observed, and that fire prevention practices and regulations are adhered to.
6. Perform such other related duties within the general parameters of the job, as may be reasonably requested by the Manager of Operations and/or the Operations Lead-Hand.
7. Follow all occupational health and safety practices.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

### **Education, Experience, Knowledge, Skills:**

1. Must be a current student (minimum 15 years of age) attending high school or a post-secondary education institution.
2. Valid "G" driver's license a definite asset;
3. Must meet the physical demands of the job.

### **Compensation:**

This position is a full-time, summer seasonal job, 40 hours per week with a job rate of \$19.40 per hour.



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### **Accessibility:**

The Town of Parry Sound is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes. Accommodation will be provided in all parts of the hiring process as required under the Town of Parry Sound Recruitment Policy. If you require accommodation, we will work with you to meet your needs.

### **Application Process:**

Interested candidates may submit a cover letter and resume by 4:00 p.m. Thursday February 29, in the following ways:

**Email:** In **one** document your resume and cover letter, under the subject line “**(your name) – Operations Summer Student Application**” to: Pamela Langevin, Human Resources Manager at [\*\*plangevin@parrysound.ca\*\*](mailto:plangevin@parrysound.ca).

**Mail or Drop-Off:** Attention: Human Resources Manager  
52 Seguin Street, Parry Sound, ON P2A 1B4

We thank all applicants for their interest. We will contact those applicants selected for an interview.

### **Privacy:**

Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and for employment assessment purposes only.