



Town of Parry Sound Application Form

Office Use Only

Application No. Z/_____/_____/_____ Date Received: _____

Roll #: 4932-_____ Deemed Complete: _____

Receipt: _____

Please check what you are applying for:

Deeming By-law

Zoning By-law Amendment

"H" Symbol Lifted

Minor Variance

Please specify to whom all communications should be sent:

Applicant

Agent

Owner

Applicants are advised to request a pre-consultation with Planning Department staff prior to the submission of the application to gain preliminary planning review and direction.

Please ensure that your application contains the following information. Insufficient information will result in the application being returned to you.

Title Abstract/deed, if applicable (dated within 14 days of submission application)

2 copies of applicable drawing. Plans must be to scale and include:

- The boundaries and dimensions of the lands;
- The location, size and type of all existing and proposed buildings and structures

on the land, indicating their distance from the front lot line, rear lot line and side lot lines;

- The approximate location of all natural and artificial features (building, roads, watercourses, drainage ditches, wooded areas, ect), that are located on the subject land and on land adjacent to it, and that may affect the application;
- The current uses of land that is adjacent to the subject land;
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way;
- If access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- The location and nature of any easement(s) affecting the land.

Supplemental information, as noted in the Official Plan may be requested upon further review of the application and prior to deeming an application complete.

If you have any questions or require any information relating to a planning application please contact the Planning Department at telgie@townofparrysound.com

Contact Information

Name of Applicant / Agent: _____

Address: _____ Postal Code: _____

Tel: (H) _____ (W) _____

Cell Phone: _____ Email: _____

If different from Applicant, Name of Owner: _____

Address: _____ Postal Code: _____

Tel: (H) _____ (W) _____

Cell Phone: _____ Email: _____

Name and address of the holders of any mortgages, charges or other encumbrances in respect of the subject land:

Requested Change

Existing Zoning: _____

Nature and Extent of the relief from the zoning by-law:

Reason why the proposed use cannot comply with the provisions of the zoning by-law:

Proposed Uses: _____

Are there any buildings or structures proposed on the lands? Yes No

If yes, please complete the following.

Proposed Building: _____ *Proposed Building:* _____

Footprint Area: _____ Footprint Area: _____

Ground Floor Area: _____ Ground Floor Area: _____

Gross Leasable Area: _____ Gross Leasable Area: _____

Height: _____ Height: _____

Property Information

Civic (911) Address: _____

Concession: _____ Lot: _____

Geographic Township: _____

Reference Plan: _____ Part(s): _____

Dimensions of lands:

Frontage (road): _____ Depth: _____

Area: _____

Date property was acquired by current owner: _____

Existing Uses: _____

Length of time, if known, that existing uses have existed: _____

Adjacent land use(s): _____

Are there any buildings or structures on the lands? Yes No

Date the existing structures or buildings on the subject land were constructed:

If yes, please complete the chart below, or identify the following on a plan.

Type of Building: _____ Type of Building: _____

Footprint Area: _____ Footprint Area: _____

Ground Floor Area: _____ Ground Floor Area: _____

Gross Leasable Area: _____ Gross Leasable Area: _____

Height: _____ Height: _____

Check the appropriate box for each category below:

a) *Access*

Municipal Road

Private Road or Right of way

Water*

Provincial Highway

Condominium Road

Other _____

*If access is by water only, please indicate the parking and docking facilities to be used and the approximate distance of those facilities from the subject land and nearest public road. _____

b) *Water Supply*

Municipally owned and operated piped water

Lake / River

Well

Other (specify) _____

c) *Sewage Disposal*

Municipally owned and operated sanitary sewers

Septic Tank and Tile Field

- If septic bed, will more than 4,500 litres of effluent be produced per day?

Yes

No

Other (specify) _____

d) *Storm Water Drainage*

Municipally owned and operated storm sewers

Ditches

Swales

None

Other (specify) _____

Official Plan

Official Plan Designation: _____

Does the application conform to the Official Plan? Yes No

Explain: _____

History of Lands

Has the owner previously applied for relief in respect of the subject property?

Yes No

If yes, please provide consent application number: _____

Is the subject property the subject of a current or previous application under the Planning Act, R.S.O. 1990?

Yes No

If yes, please provide application number and status of the application:

Is the requested amendment consistent with the provincial policy statements issued under subsection 3(1) of the *Planning Act, R.S.O. 1990, c. P. 13*?

Yes No

If no, please explain: _____

Are the subject lands within an area of land designated under any provincial plan or plans?

Yes No

If yes, does the requested amendment conform to or does not conflict with the provincial plan or plans:

Previously commercial or industrial use? Yes No

Has a gas station been located on the subject lands or adjacent lands at any time?

Yes No Unknown

Has there been petroleum or other fuel stored on the subject lands or adjacent lands at any time?

Yes No Unknown

Public Consultation

Is there a proposed strategy for consulting with the public with respect to the application?

Yes No Unknown

If yes, please provide a description of the plan:

Authorization

Consent of Owner for Use and Disclosure for Personal Information

I, _____ am the Owner of the land that is the subject of this application and for the purposes of the Freedom of Information and Protection of Privacy Act I authorize and consent to the use by of the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

Authorization of Owner for Agent

If the Applicant is not the Owner of the land that is subject of this application, the written authorization of the Owner that the applicant is authorized to make the application must be completed below.

I, _____ am the Owner of the land that is the subject of this application and I authorize _____ to make this application on my behalf and to provide any personal information that will be included in this application or collected during the process of this application.

Date

Signature of Owner

Authorization of Owner for Access

I, _____ herby authorize Town of Parry Sound staff, and its representatives, to enter upon the premises for the purpose of evaluating the merits of the application for the time this application is under consideration by the Town.

Date

Signature of Owner

Affidavit or Sworn Declaration

I, _____ do solemnly affirm and declare that all of the statements contained in this application and in all exhibits and attachments transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as it made under oath and by virtue of the Canada Evidence Act.

Declare before me at the _____ in the _____ this _____ day of _____.

Signature of Applicant, Agent or Owner

A Commissioner, etc.

(Commissioning is available at the Town of Parry Sound Municipal Office.)