

**Date:** February 2, 2023

**Job Posting:** Parks & Recreation Summer Student

**Competition Number:** 2023 – Summer Parks

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Located amidst the 30,000 islands of Georgian Bay and a 2.5-hour drive north of Toronto, the Town of Parry Sound offers an exceptional quality of life. Join our team in the **Parks & Recreation Summer Student** position, an important member of the Public Works department.

### Essential Duties and Responsibilities:

1. To provide general labour for a variety of operational and maintenance services for the Corporation's properties, facilities, parks and trails.
2. Operate hand tools and grounds maintenance equipment (ex. Lawn Mowers, etc)
3. Complete daily circle checks and inspection reports relative to equipment used.
4. Ensures that a high standard of safety, cleanliness, and technical operation is maintained;
5. Ensures that occupational health and safety practices are strictly observed, and that fire prevention practices and regulations are adhered to;
6. Perform such other related duties within the general parameters of the job description, as may be reasonably requested by the Manager of Parks & Recreation and/or the Parks & Recreation Lead-Hand.

### Education, Experience, Knowledge, Skills:

1. Must be a current student attending high school or a post-secondary education institution.
2. Valid "G" drivers license;
3. Must meet the physical demands of the jobs.



## Public Works

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.

### Compensation:

This is a full-time, summer seasonal job, 40 hour/week. Wage is under review.

### Accessibility:

The Town of Parry Sound is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. Accommodation will be provided in all parts of the hiring process as required under the Town of Parry Sound Recruitment Policy. If you require an accommodation, we will work with you to meet your needs.

### Application Process:

Interested candidates may submit a cover letter and resume by 4:00 PM Tuesday, February 28, in the following ways:

**Email:** In **one** document your resume and cover letter, under the subject line “[**your name – Summer Student – Parks & Recreation Application**]” to: April McNamara, Manager of Parks & Recreation. [april@parrysound.ca](mailto:april@parrysound.ca)

**Mail or Drop-Off:** Attention Manager of Parks & Recreation  
52 Seguin Street, Parry Sound, ON P2A 1B4

We thank all applicants for their interest. We will contact those applicants selected for an interview.

### Privacy:

Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.