

## **Minutes**

**Date:** October 9, 2019

**Time:** 7:00 P.M.

**Location:** 52 Seguin Street, Council Chambers, Gibson Street Entrance

### **Members Present:**

Councillor Morley Haskim, Councillor Terry Gilbert, Deputy Mayor George Comrie, Mayor Ann MacDiarmid, Mayor Dale Robinson, Mayor Jamie McGarvey, Reeve Bert Liverance – by skype

### **Alternate Appointees and Steering Committee Members Present:**

Councillor Art Coles, Councillor Joel Constable, Councillor Rick Zanussi, Councillor Vanessa Backman, Mayor Peter Hopkins, Chris Madej, Clayton Harris, Kevin McIlwain, Michelle Hendry, Tammy Wylie, Tim Hunt

## **Business**

### **1. Committee Orientation**

1.1 Following a brief introduction by each member and all those present, Recording Secretary Rebecca Johnson gave a brief orientation to the Committee on procedures covering governance structure, meeting procedures, open and closed meeting provisions, remote participation, Committee decision making, confidentiality, conflict of interest, agenda and minutes circulation.

1.2 With respect to participation at closed meetings, the Committee generally agreed that alternates are permitted to attend closed meetings, but that only one of the two members from each municipality can participate and vote during closed meetings.

### **2. Selection of Chair**

#### **Resolution 2019 - 001**

Moved by Mayor McGarvey

Seconded by Councillor Gilbert

THAT Mayor Dale Robinson be appointed Interim Chair.

**Carried**

Mayor Dale Robinson took over chairing of the meeting.

### **3. Livestreaming meetings**

**Resolution: 2019 - 002**

Moved by Councillor McGarvey

Seconded by Councillor Gilbert

THAT the Wellness Centre Pool Committee meetings be live streamed, recorded, and available for public viewing.

**Carried**

#### **4. Citizens Advisory Committee - Terms of Reference**

**Resolution: 2019 - 003**

Moved by Mayor MacDiarmid

Seconded by Councillor Gilbert

THAT upon the recommendation of the WCP Steering Committee, the Terms of Reference for the Citizen's Advisory Committee, attached as Schedule A, are hereby approved.

**Carried**

#### **5. Process to Recruit Citizen Advisory Committee members**

**Recommendation:**

That the Wellness Centre and Pool Committee provide direction on the method to solicit and appoint members to the Citizen Advisory Committee.

**Direction**

Moved by Mayor MacDiarmid

Seconded by Councillor Gilbert

That the Committee put forward in Closed Meeting names of people to approach to sit on the Citizen Advisory Committee.

**Carried**

#### **6. Due Diligence verbal update**

Town of Parry Sound CAO Clayton Harris updated the Committee on the work of the Steering Committee, noting that it is made up of the 7 CAOs of the area municipalities, supported by Town Director of Public Works Peter Brown with respect to site selection/information needed by the consultants.

Mr. Harris noted that the Steering Committee has met two times since constituted and is working on the ICIP grant application due November 12<sup>th</sup>. The Consultants (CS&P) have started their work, compressing their timelines to meet the grant application deadline. Additional information has been asked of the YMCA

regarding their building and plans, and the YMCA will be putting someone forward to sit on the Citizens' Advisory Committee.

Mr. Harris confirmed that the ICIP grant eligibility criteria does not require that a specific site address be determined before submitting the application. Because of the tight timeframes, some other bodies are being asked for input to the grant application requirements. For example, Becky Pollock has been approached to provide the executive summary pitch and the Consultants have been asked to do some of the grant application work which is outside the scope of their original contracted work.

Mr. Harris noted that there are two grant required eligibility criteria related to funding that the Steering Committee wished to bring to the attention of the WCPC for direction.

- 1. Demonstrated ongoing financing to manage operating pressures without creating operating and/or capital cost pressures for the province.*
- 2. Demonstrated availability of cost shared funding to proceed with the project.*

Mr. Harris noted that the area municipalities have agreed on a cost sharing formula for the due diligence being undertaken by the Consultants, but not yet on the project itself.

The WCPC members discussed the respective positions of their Councils regarding the cost sharing formula with the following motion made:

**Direction**

Moved by Councillor Haskim  
Seconded by Deputy Mayor Comrie

That the Steering Committee be given direction to proceed with the grant application using the funding formula of what they have and the current commitment from the Councils.

**Carried**

**7. Correspondence**

7.1 Parry Sound Affordable Housing Development Corporation – received

7.2 Georgian Bay Native Non-Profit Homes Incorporated - received

**8. Meeting dates and times**

[Alternate member Councillor Rick Zanussi left the meeting]

**Resolution:**

Moved by Councillor Haskim

Seconded by Councillor Gilbert

That the next WCPC meetings be scheduled for

October 28<sup>th</sup> 7 PM; and

November 6, 2019 12:00 Noon;

**Carried**

**Direction Approved**

That the Recording Secretary send out a poll for a meeting schedule every two weeks during the due diligence phase commencing after the November 6<sup>th</sup> meeting and a monthly meeting schedule thereafter.

**9. Other Business – Electronic Participant Voting**

**Resolution 2019 - 004**

Moved by Councillor Gilbert

Seconded by Mayor MacDiarmid

That the WCPC Recording Secretary be directed to contact each area municipality to confirm that their procedural by-law permits electronic participation and electronic voting, and that if it does not, that the municipality be requested to amend their procedural by-law to permit the WCPC to use electronic participation and electronic voting.

**Carried**

**10. Closed Meeting – 8:30 P.M.**

**Resolution 2019 - 005**

Moved by Mayor McGarvey

Seconded by Deputy Mayor Comrie

THAT pursuant to Section 239(2) and (3) of the Municipal Act, S.O. 2001, c.25, as amended, the Wellness Centre Pool Committee moves to a meeting closed to the public in order to address a matter(s) pertaining to:

b) personal matter about an identifiable individual, including municipal or local board employees, **(Citizens' Advisory Committee and Chair nominations)**

c) a proposed or pending acquisition or disposition of land for municipal or local board purpose, **(additional site for consideration; recommendation on potential reviewed site)**

**Carried**

**11. Ratification of Matters from Closed Meeting – 8:48 PM**

Chair Dale Robinson reported that the properties under consideration for the site of the Wellness Centre & Pool is updated.

**12. Adjournment – 8:50 P.M.**

Moved by Mayor MacDiarmid

Seconded by Councillor Gilbert

That we do now adjourn.

**Carried**

DRAFT