

Date: June 1, 2026

Job Posting: Hospitality Staff (Casual)

Location: Charles W. Stockey Centre

Located amidst the 30,000 islands of Georgian Bay and a 2.5 hour-drive north of Toronto, the Town of Parry Sound offers an exceptional quality of life. Join the **Hospitality** team in a **Casual** position at the Charles W. Stockey Centre for the Performing Arts. This position will be on an as-needed basis.

The successful applicant will provide excellent customer service for all bar patrons; complete bar sales transactions; open, close and restock the bar for scheduled events; and maintain the cleanliness of work and inventory storage areas.

Essential Duties & Responsibilities:

- Provides efficient and professional customer service to all patrons requiring bar service during shifts.
- Ensures that the serving of alcohol complies with the SMART Serve training regulations.
- Ensures that all bar sales transactions are processed through the bar cash register.
- Following procedures, opens and closes the bar service for scheduled events.
- Restocks all bars as needed during shifts and in coordination with other hospitality staff on duty.
- Ensures that kitchen, storage facilities and other work areas are kept clean and conform to the health and safety regulations.
- Assists to ensure the set up of hospitality areas is complete prior to the event ensuring compliance with all policies and procedures.
- Other duties as requested by the General Manager.

Education, Experience, Knowledge, Skills:

- Completion of Grade 12.
- Smart Serve training.
- Up to three(3) month's experience in a hospitality role, serving alcohol and handling cash.
- Strong organizational skills with the ability to handle over-lapping tasks.
- Strong customer service skills.
- Good knowledge of computer applications including cash register operation and experience handling cash.
- Experience working with a diversified community group base and volunteers.
- Knowledge of health & safety legislation relative to the Hospitality area.
- Knowledge of legislation relating to AGCO (Alcohol and Gaming Commission of Ontario) as it relates to the Hospitality Area.

Note: The above statements are intended to describe the general nature and level of work being performed by this job's incumbent. They are not intended to be an exhaustive list of all responsibilities and activities required of the position.



Charles W. Stockey Centre

Working Conditions:

- Frequent standing, bending, lifting, and moving inventory of light (under 20lbs) and medium (20-35 lbs) items and occasionally heavy weight (over 35 lbs) items.
- Work environment has minimal or no disagreeable working conditions; work is in view of the public; with frequent public contact; and is subject to deadlines and interruptions.
- Work is subject to unusual and unscheduled hours.

Compensation:

This opportunity is a permanent non-union part-time casual job with a rate of \$24.84 per hour. The work schedule for this position varies, including evening and weekend shifts with no guarantee of weekly hours.

Accessibility:

The Town of Parry Sound is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes. Accommodation will be provided in all parts of the hiring process as required under the Town of Parry Sound Recruitment Policy. If you require accommodation, we will work with you to meet your needs.

Application Process:

Interested candidates may submit a cover letter and resume under the subject line: (your name) Hospitality Staff to: Nicole Mullen, Program & Events Manager at nmullen@stockeycentre.com.

Applications will be accepted until all roles are filled.

We thank all applicants for their interest. We will contact those applicants selected for an interview.

Privacy:

Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.