



**Town of Parry Sound**  
**APPLICATION FOR LOCAL SERVICE CONNECTION**

<b>OFFICE USE ONLY</b>		Date Received:
Application Number:		
File Name:		
Civic Address		
Roll Number		
Application Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No	Fee Received: Date Received: <input type="checkbox"/> Yes <input type="checkbox"/> No	

\*\*Submit completed applications to [publicworks@parrysound.ca](mailto:publicworks@parrysound.ca) or deliver to 52  
Seguin Street, Parry Sound, P2A 1B4

**APPLICANT INFORMATION:**

Applicant: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**OWNER INFORMATION (If different from Applicant):**

Owner's Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

**PROPERTY DETAILS:**

Civic Address: \_\_\_\_\_

Roll Number: \_\_\_\_\_

**DEVELOPMENT DETAILS:**

**Section A: Water and Sewer Connection Fee**

**(as per by-law 2002-4496, as amended)**

Services Requested (Fee per connection):

- Water (\$400.31)  
 Sewer (\$400.31)  
 Storm Drain (\$0.00)

**Section A Total: \$ \_\_\_\_\_**

Comments: \_\_\_\_\_

- Required Construction:  Sewer Lateral  
 Water Service Lateral  
 Storm Water Lateral

Contractor Name & Details

\_\_\_\_\_  
 \_\_\_\_\_

**Section B:**

**Water & Sewer Servicing Fee (as per By-Law 2023-7352):**

Servicing fees are not applicable for ancillary and accessory units

Development Type		Fee (Water & Sewer) (Water Only: 52% of fee)	Total
Column A	Column B	Column C	Column D
<u>Residential</u>	<u>Number of Units</u>	<u>Fee Per Residential Unit</u>	<u>Total</u>
1) Single and Semi-Detached Dwelling		\$14,465	\$
2) Other Multiples		\$11,203	\$
3) Apartments – Two Bedrooms and more		\$10,788	\$
4) Apartments Bachelor and 1 Bedroom		\$6,412	\$
5) Special Care/Special Dwelling Units		\$6,513	\$
6) <u>Commercial / Industrial</u>	<u>Total Gross Floor Area (GFA):</u>	\$6.04 per square foot of GFA	\$
<b><u>Section B Total: Water &amp; Sewer Servicing Fee:</u></b>			<b>\$</b>
<b><u>Section A Total: Water and Sewer Connection Fee:</u></b>			<b>\$</b>
<b><u>Total:</u></b>			<b>\$</b>

Estimated Start Date: \_\_\_\_\_

Estimated Date of Completion: \_\_\_\_\_

#### REQUIREMENTS:

- Provide a site plan, or sketch indicating where service connections are located.
- The applicant, if working on Town property, must provide the Town with a Certificate of Liability to verify that the proper insurance is in place to protect the Town.
- The applicant, if working on Town property, must submit a completed Roadway Occupation Permit.
- Water meter and installation: As per By-law 2015-6551 s. 10(13), all meters must be purchased from and supplied by the Town of Parry Sound. Meters 3" and larger must be ordered in advance; delivery is dependent on supply at the time of order

#### COMPLIANCE STATEMENTS

In Completing this application to connect to the Town of Parry Sound Sewer and Water Systems, I / we agree to comply to all rules and regulations governing the connections, and pay all applicable fees as identified within this application.

\_\_\_\_\_  
Initial

I / We agree to pay a \$5,000 deposit to cover actual construction cost of sewer and water lateral from the main to the property line which will be constructed by the municipal work force unless other arrangements are agreed to by the Director of Public Works.

\_\_\_\_\_  
Initial

#### ACKNOWLEDGEMENTS

No water will be turned on until all compliance issues have been met and fees paid to the satisfaction of the Corporation of the Town of Parry Sound

If any required road cut(s) are not repaired within 30 days from the completion of the work, the repair will be preformed by the Town and invoiced to the contractor or deducted from the deposit, whichever is applicable.

Water/sewer connection approvals will not be issued prior to the completion of required Planning Act Applications.

Additional connection fees may apply according to Table 5-Connection Fees under By-law 2015-6551, as amended, attached as Attachment II to this application.

**REFUND CONSIDERATION**

Fees and charges are non-refundable (as per By-law 2015-6551, as amended, Section 5).

**SIGNATURE**

The information contained in this application, and attachments, is true to the best of my knowledge.

\_\_\_\_\_  
Applicant name

\_\_\_\_\_  
Date

**OFFICE USE ONLY**

Water Department Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Wastewater Department Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Building Department Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Confirmation of Existing Capacity:      Yes      No

Final Approval:      Yes      No

Permit Number: \_\_\_\_\_

\_\_\_\_\_  
Director of Public Works

\_\_\_\_\_  
Date

## ATTACHMENTS

- I- Letter of Owner Authorization
- II- By-law 2015-6551 Table 5- Connection Fees
- III- By-law 2023-7352 (replacing By-law 2022-7295) Table 6- Water and Sewage Servicing Fees

I- Letter of Owner Authorization

### Letter of Authorization

For an application by a person other than the legal owner

To: Town of Parry Sound,  
52 Seguin Street,  
Parry Sound, On,  
P2A 1B4

I, \_\_\_\_\_,

being the legal owner of property known as (civic address or legal description):

\_\_\_\_\_

in the Town of Parry Sound, and having Tax Assessment Roll Number:

4932- \_\_\_\_\_ do hereby authorize

(name) \_\_\_\_\_

to make application to the Town of Parry Sound for a Local Service Connection  
Application.

Date: \_\_\_\_\_ Signature of Owner: \_\_\_\_\_

II- Table 5- Connection Fees

**Table 5 - Connection Fees**

<b>Description</b>	<b>Fee</b>
Request for Information - Application Fee	\$100.00
19mm water service	\$1,000 plus time & material (from lowest quote obtained by the Town) including cost for rock/frost if necessary
125 mm sewer service	\$1,000 plus time & material (from lowest quote obtained by the Town) including cost for rock/frost if necessary
Larger than 18mm or 125mm	Time and Material

III- Table 6- Water and Sewage Servicing Fees

Table 6 - Water and Sewage Servicing Fees

Development Type	Fee (Water + Sewage)
<u>Residential</u>	Per Residential Unit
Single and Semi-Detached Dwelling	\$14,465
Other Multiples	\$11,203
Apartments – 2 Bedrooms +	\$10,788
Apartments – Bachelor and 1 Bedroom	\$6,412
Special Care/Special Dwelling Units	\$6,513
<u>Commercial / Industrial</u>	Per Non-Residential Unit
	\$6.04 per square foot