



Planning Services Pre-Consultation Checklist

Town of Parry Sound
52 Seguin Street
Parry Sound, ON
P2A 1B4
T: 705-746-2101

Date: _____
Property description: _____
Official Plan designation: _____
Zoning: _____
Staff: _____

Additional Required Application(s):

- | | |
|---|--|
| <input type="checkbox"/> Consent | <input type="checkbox"/> Site Plan Agreement |
| <input type="checkbox"/> Minor Variance | <input type="checkbox"/> Plan of Subdivision |
| <input type="checkbox"/> Zoning Amendment | <input type="checkbox"/> Condominium Description |
| <input type="checkbox"/> Official Plan Amendment | <input type="checkbox"/> Deeming By-law |
| <input type="checkbox"/> Other (Part Lot Control, Surplus Lands Application, etc) | <input type="checkbox"/> License of Occupation or Encroachment Agreement |

Required Supporting Documentation:

Planning:

- | | |
|--|--|
| <input type="checkbox"/> Draft Official Plan Amendment | <input type="checkbox"/> Re-vegetation Plan |
| <input type="checkbox"/> Draft Zoning By-law Amendment | <input type="checkbox"/> Survey |
| <input type="checkbox"/> Visual Impact Analysis | <input type="checkbox"/> Lot Boundary |
| <input type="checkbox"/> Building Elevations | <input type="checkbox"/> Building Location |
| <input type="checkbox"/> Noise Impact Study | <input type="checkbox"/> Topographic |
| <input type="checkbox"/> Vibration Impact Study | <input type="checkbox"/> Flood Elevation Confirmation |
| <input type="checkbox"/> Environmental Impact Statement (EIS) | <input type="checkbox"/> Site Plan (to a common metric scale) |
| <input type="checkbox"/> Scoped EIS | <input type="checkbox"/> Phased Site Plan |
| <input type="checkbox"/> Addendum to a previous EIS | <input type="checkbox"/> Erosion/Sediment Control Plan and Construction Mitigation |
| <input type="checkbox"/> Site Evaluation Report | <input type="checkbox"/> D-4 Study (Waste Disposal Assessment Area) |
| <input type="checkbox"/> Zoning Comparison Chart (what is permitted and what is being requested) | <input type="checkbox"/> Compatibility Between Land Uses |
| <input type="checkbox"/> Archaeological Assessment | <input type="checkbox"/> Market Impact Analysis/Market Needs Study |
| <input type="checkbox"/> Public Consultation Strategy | <input type="checkbox"/> Confirmation From a Lawyer Regarding Legal Opinion |
| <input type="checkbox"/> Planning Justification Report (Qualified Planner) | <input type="checkbox"/> Minimum Distance Separation Calculation |
| <input type="checkbox"/> Heritage Impact Statement | <input type="checkbox"/> Revegetation Plan |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Landscape Plan |
| _____ | <input type="checkbox"/> Tree Preservation Plan |
| _____ | <input type="checkbox"/> Record of Site Condition (RSC) |
| _____ | |





Features to be studied/included in an Environmental Impact Statement:

- | | |
|---|---|
| <input type="checkbox"/> Wetland | <input type="checkbox"/> Steep Slopes |
| <input type="checkbox"/> Provincially Significant Wetland | <input type="checkbox"/> Natural Vegetation |
| <input type="checkbox"/> Significant Wildlife Habitat | <input type="checkbox"/> Communities Aquatic Impact Statement |
| <input type="checkbox"/> Species at Risk | <input type="checkbox"/> Streams/Watercourses |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Re-naturalization/Planting Plan |

Engineering:

- | | |
|---|---|
| <input type="checkbox"/> Traffic Study or Parking Impact Analysis | <input type="checkbox"/> Floodplain Engineering |
| <input type="checkbox"/> Functional Servicing Report | <input type="checkbox"/> Geotechnical/Hydrogeological Study |
| <input type="checkbox"/> Stormwater Management Plan and Report | <input type="checkbox"/> Contaminated Site Assessment |
| <input type="checkbox"/> Scoped Stormwater Management Opinion | <input type="checkbox"/> Public Utilities Plan |
| <input type="checkbox"/> Lot Grading Plan | <input type="checkbox"/> Securities |
| <input type="checkbox"/> Entrance Design | <input type="checkbox"/> Master Stormwater Plan/Report |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Master Site Servicing Plan/Report |

Required Agreements:

- | | |
|---|--|
| <input type="checkbox"/> Site Plan Agreement | <input type="checkbox"/> Condominium Agreement |
| <input type="checkbox"/> Subdivision Agreement | <input type="checkbox"/> Consent Agreement |
| <input type="checkbox"/> Other (Encroachment, Lease, etc...): _____ | |

Additional Consultations:

- Additional Consultation with Planning Services is required.
- Consultation with the following Town department(s) is required: _____
- Ministry of Natural Resources and Forestry - (705) 746-4201, NHI.ParrySound@ontario.ca
- Ministry of Transportation – (705) 789-2392
- Other (Rail, Pipeline, etc...): _____

Notes:

- Prior to the submission of an application, consultation with your neighbours is encouraged.
- Most buildings and structures will require a building permit. Please contact the Building Department for further information.
- Most properties will require an entrance permit and water/sewer connections. Please contact the Public Works Department for further information.
- A permit may be required for signage. Please contact the Building Department for further information.

