

Operating Guidelines

Section: Human Resources

Subject: Platoon System

Policy #: 326

Date Issued: March 12, 2016

Date Revised: October 3, 2017

Purpose

To establish a policy for the use of the platoon system.

Procedure

326.1

Each member of the Fire Department may be separated into a Platoon if positions are available. There are 4 Platoons which must (if practicable) have all positions filled. It is expected that all Firefighters must be able to commit to on-call platoon assignments.

326.2

On the first of each on call session Parry Sound Fire Dispatch will announce which Platoon is on call. Platoon crew members are required to sign in prior to the day before their on call protection.

326.3

A Platoon shall consist of 1 Officer and 4 Firefighters. If unable to attend an on call it is the firefighters responsibility to find a replacement. It is the replacement Firefighters responsibility to ensure that they sign in (confirming the date and time of protection coverage) and notify the Duty Officer of the changes made.

326.4

A Platoon on call protection shall consist of a base 64 paid hours of standby time protecting from Friday at 1600 through to Monday at 0800. In the event that a platoon is covering a statutory holiday, the on call extension will be added into the protection time and hourly pay will be adjusted accordingly as per hours required on call. The Deputy Chief shall decide the best course of action when scheduling extended standby time due to holidays or special circumstances.

326.5

Each Platoon will be required to perform 3 hours of paid duty per on call rotation. The Deputy Chief shall develop and issue work tasks for each Platoon on call rotation. These tasks may consist of truck inspections, equipment inspections, testing and other duties as assigned. Training tasks may also be assigned to the Platoon. The work detail times will be arranged between the Duty Officer and the Deputy Chief.

326.6

During the on call times of protection all members of the Platoon must be within close proximity to the Fire Station.

326.7

Any equipment or fire apparatus use (excluding on call Platoon duties) during the times of an on call protection must be cleared through the Platoon Chief or the Officer Designate on call.

326.8

If the platoon is required to respond to an emergency call during the work detail time allotted, the platoon is expected to make up the time lost during the emergency call.