# **Operating Guidelines**

Section: Human Resources

Subject: Universal Precautions

Policy #: 323

Date Issued: March 12, 2016

Date Revised: October 3, 2017

# **Purpose**

To prevent transmission of all blood borne infections, including HIV.

### **Procedure**

#### 323.1

#### **Wash Hands**

Wash hands thoroughly with soap and water or hand sanitizer, before and after personal contact, as well as contact with personal articles contaminated with blood and body fluids.

#### 323.2

#### **Cover any Cuts or Sores**

Use a Band-Aid or other snug gauze dressing to cover any cuts or sores.

## 323.3

#### **Use Latex Rubber Gloves**

Gloves must be worn when having direct contact with blood/body fluids or articles contaminated with blood/body fluids. Wash hands before and after use.

Note: Wearing disposable, rubber gloves does not eliminate the need for thorough hand washing. Soap and water should be used before and after contact, as well as contact with articles contaminated with blood and body fluids.

#### 323.4

N95 masks will be available for use by firefighters at all times.

# Responsibility

It is the responsibility of all Officers and Firefighters to follow these policies and procedures at all times.