



9.4.1.

THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2020 - 009

DIVISION LIST

YES NO

DATE: February 4, 2020

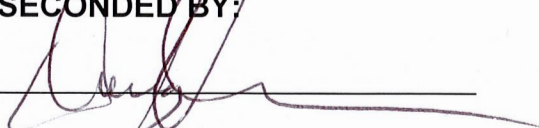
- Councillor V. BACKMAN
- Councillor P. BORNEMAN
- Councillor R. BURDEN
- Councillor B. HORNE
- Councillor B. KEITH
- Councillor D. McCANN
- Mayor J. McGARVEY

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MOVED BY:

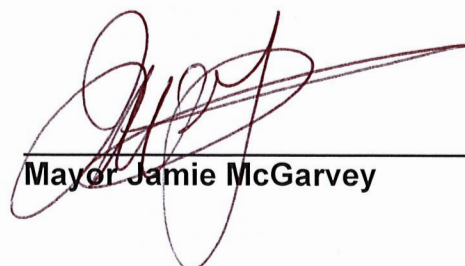


SECONDED BY:



CARRIED: DEFEATED: _____ Postponed to: _____

That Council authorizes the establishment of an Accessibility Advisory Committee according to the Terms of Reference attached as Schedule A and directs staff to advertise for members.



Mayor Jamie McGarvey

Schedule A to Resolution 2020 - 009

Accessibility Advisory Committee

Terms of Reference

1. Purpose

1.1 To provide advice to Council on identifying, preventing and eliminating barriers to people with disabilities in accessing municipal programs, services, initiatives and facilities. The Accessibility Advisory Committee (AAC) works within the established scope of the Ontarians with Disabilities Act (ODA), 2001, the Accessibility for Ontarians with Disabilities Act (AODA), 2005 and the Integrated Accessibility Standards Regulation (IASR).

2. Mandate

2.1 To provide feasible and actionable advice and input with respect to access to municipal programs, services, initiatives and facilities.

3. Roles and Responsibilities of the Accessibility Advisory Committee and its Members

3.1 The role of the AAC is to be proactive and provide advice to Council on a wide range of municipal processes to help make public services and facilities accessible to everyone. The mandate will be achieved by:

- a) Focusing on providing unbiased advice to Council;
- b) Avoiding championing just one issue, take a broader perspective;
- c) Learning about the Town's processes, scope of authority and the ability to effect change to understand potential constraints.

3.2 The main responsibilities of the AAC is to:

- a) Provide input on municipal policy (for example, make recommendations for design guidelines or policy recommendations which could be implemented through Planning Act applications).
- b) Provide advice and input on municipal programs, services and facilities.
- c) Provide input and advice on the multi-year Accessibility Plan update.
- d) Celebrate achievements of the AAC, promoting and supporting the accessibility endeavours of the community.

- e) Focus on identifying issues that are of broad community interest (non-site specific) and participate at AAC meetings.
- f) Provide input and advice on other matters for which Council may specifically seek its advice.

3.3 The following items are outside the scope of the AAC:

- a) Using position on the Committee to advance private interests unrelated to municipal programs, services, initiatives or facilities.
- b) Acting as an agent or speaking on behalf of the Town of Parry Sound regarding accessibility issues, unless specifically approved in advance.

3.4 Members will be involved in suggesting items for the AAC agenda, discussing issues and deciding upon recommendations.

4. Term

4.1 The term for the members of this committee will end with this term of Council.

5. Committee Composition and Membership

5.1 The AAC shall consist of up to nine (9) voting members; pursuant to the AODA, the majority of which shall be persons with a disability;

- a) Five (5) citizen appointments (to be nominated by public advertisement);
- b) Two (2) Town of Parry Sound Councillors;
- c) Up to two (2) members with a specific skill set and perspective from the community, e.g.: Community Living or the Health Unit
- d) Up to one, non-voting youth member (13-18 years of age);

5.2 The AAC will elect a Chair and Vice-Chair from its members.

5.3 Any resignations from the AAC shall be tendered in writing to the Chair who will advise Council.

5.4 Persons serving as an attendant for a person(s) with a disability may attend meetings of the AAC only for the purposes of providing assistance to the person(s) with a disability. Attendants shall not participate in discussions on their own nor shall they vote.

5.5 Town staff shall provide administrative and technical support, maintain records and minutes for meetings of AAC.

5.6 If a Committee Member is absent for three (3) consecutive meetings, they have forfeited their membership unless their absence is justifiable and approved by the AAC.

6. Qualifications

- a) Must be a resident of the Town of Parry Sound.
- b) Must be at least 18 years of age (with the exception of the youth member).
- c) Awareness and knowledge of the AODA and its Standards.
- d) Familiarity with the Town of Parry Sound's services and facilities.
- e) Awareness and knowledge of disability and accessibility issues.
- f) Pursuant to the AODA, the majority of members on the AAC shall be persons with a disability.

7. Meetings & Notifications

7.1 Meetings will occur quarterly or at the call of the Chair.

7.2A maximum time limit of two (2) hours is established for meetings. However, special circumstances may arise when this time limit is exceeded. All meetings are open to the public.

7.3A quorum shall consist of a majority of the voting members. If there is no quorum after fifteen (15) minutes of the scheduled start time, the meeting must be rescheduled.

7.4 Decisions will be carried by a majority of the members present and subject to approval of Council.

7.5 The AAC will attempt to work on a consensus basis. In the event that a consensus vote cannot be reached and there are differing opinions on issues, formal votes may be called by the Chair, with each member having one vote.

7.6 Meeting procedures will be in accordance with Town of Parry Sound Procedural By-law (2019-6977) as applicable or its successor by-law.

8. Authority

8.1 The AAC is a citizens advisory committee to Council; its authority is limited to its purpose and mandate only and as defined within these approved Terms of Reference.

8.2 AAC recommendations will be submitted to the Accessibility Coordinator who will prepare reports and distribute to the appropriate department and/or Council.

8.3 The AAC has no enforcement authority related to the ODA or AODA. Enforcement of the ODA and AODA is the responsibility of the Accessibility Directorate of Ontario.

9. Amendments

9.1 Amendments to the Terms of Reference can only be made by Council. The AAC may review the Terms of Reference from time to time to make recommendations to Council regarding amendments.

10. Pecuniary Interest

10.1 In accordance with the Municipal Conflict of Interest Act, any member of the AAC shall disclose any direct or indirect pecuniary interest for themselves or a family member and shall state the general nature of such interest. The disclosure shall be recorded accordingly. The AAC member shall not vote on a matter if they have declared a pecuniary interest.