

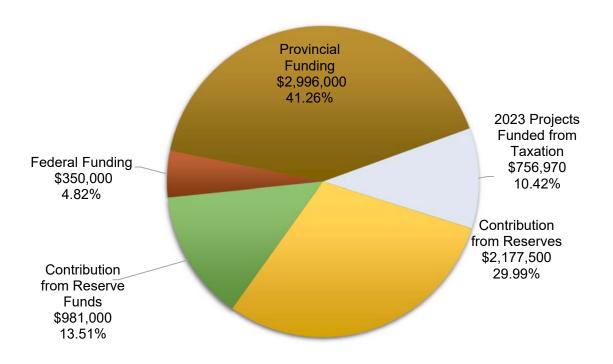
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Capital Budget

While the focus of the Operating budget is on the day-to-day operations, it is the capital budget that ensures the public and staff have safe and reliable equipment and infrastructure for the provision of services.

For example, without regular repair and replacement the Tony Agnello Water Treatment Plant as well as the watermains underground the Town would be unable to provide the ratepayers with safe drinking water when they turn on the tap.

In 2024, the new capital budget request is \$7,261,470, which is funded through various sources.



Highlights

- Glen and Victoria Avenue including Storm, Water, Wastewater is planned for 2024 at a total cost of \$4.24 million, \$2 million carryforward and an increase of \$2.24 million. Staff are planning to include this project as part of the application for a provincial grant under the Housing-Enabling Water Systems Fund.
- A significant investment into the bridge rehabilitation for Seguin Street Bridge and Waubuno Bridge will be required for \$350k each. Investment is required to extend life and remediate deterioration.
- Continued \$100k in additional investment into sidewalk improvement and \$500k allocated to the annual paving program.
- Playground replacement for William Street, Booth Street, and Cherry Parks totaling \$280k.
- Focusing on completing prior year projects

Budget Change

2023	2024	Dollar	Percent
Budget	Budget	Change	Change
\$12,743,772	\$7,261,470	(\$5,482,302)	-43.0%

What is a Capital Budget?

The Town's operating budget funds the day-to-day operations and maintenance of the Town's assets. Changes in the operating budget can affect the lifespan of an asset, and the purchase of new assets can affect the future capital budgets.

The capital budget sets the funding for:

- **Capital assets:** The physical assets that the Town owns or controls that have a financial value and are required in the delivery of services, for example, the municipal building; and
- **Municipal Infrastructure:** The systems and related equipment that the Town owns, such as roads, bridges, culverts, stormwater systems, water systems and wastewater systems.

As the asset management plan evolves the capital budget will become a more streamlined process; relying heavily on the asset management plans of a municipality helps make decisions regarding project priorities and timing. The Town's updated asset management plan was utilized in identifying capital needs for roads and coordinating the needs for roads, water, wastewater, and storm assets in the development of this capital budget.

Today's reality is that many municipalities face an infrastructure gap, the difference between the work that needs to be done to keep municipal assets and infrastructure in good working condition, and the funds to do so. The realization of this gap has led to various asset management changes, the most recent of which is Ontario Regulation 588/17.

Under Ontario Regulation 588/17, all Ontario municipalities are required to have:

 A strategic asset management policy reviewed and updated at least every five years; and An asset management plan that is expanded for all municipal infrastructure assets that identifies current levels of service and the cost of maintaining those levels by July 1, 2024

The Town currently has an asset management policy and passed an updated asset management plan for core infrastructure in 2022. In 2024, continued work on the asset management plan through facility assessments and to include all assets and levels of service for the July 1st, 2024, deadline.

Dedicated Capital Levy

To assist with funding capital projects there is a calculation applied each year to identify the annual dedicated capital funding from taxation. As this dedicated levy grows it will help to fund the plans established through the Town's Asset Management Plan. The dedicated levy is currently used to:

- Pay for tax-supported principal debt repayments
- Annual contribution to the Fleet Reserve
- Annual contribution to the Equipment Reserve
- Annual contribution to the Building Replacement Reserve
- Annual contribution to Capital Asset Replacement Reserve Fund (Infrastructure)
- Assist with funding other tax supported capital projects as they arise

The 2024 dedicated capital levy is: \$ 2,390,159

On August 9, 2022, the Town of Parry Sound officially received their Asset Management Plan (AMP), as submitted by Public Sector Digest Inc. (PSD). This document was extensive and provided a few recommendations for the Town to consider.

The Town of Parry Sound, just like most other municipalities, is dealing with aging infrastructure and an infrastructure gap. Council chose to continue to increase tax revenues by 1.8%/year as recommended in 2016 per PSD's recommendations.

Prior to 2025, the Town will continue to refine lifecycle and other data and assess levels of service with the overall objective of identifying opportunities to reduce the funding gap; however, difficult decisions will be required prior to 2025 when full infrastructure funding will be required.

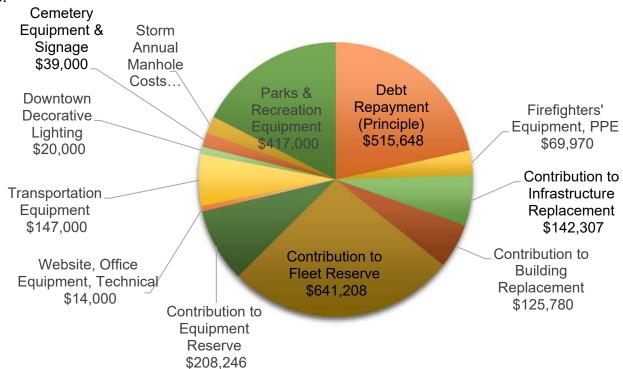
Calculation of the Dedicated Capital Levy

2023 net tax levy required (per 2023 budget)	\$ 12,717,808
Growth factor	1.8%
	\$ 228,921
2023 dedicated capital levy	2,161,238
2024 dedicated capital levy	\$ 2,390,159

Allocation of the Capital Levy

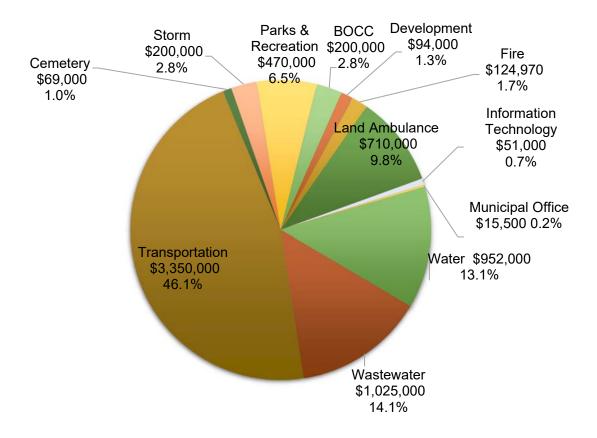
The goal of the capital levy is to provide funding for future capital projects. As the Town continues to develop its AMP the distribution of the capital levy will be refined to accurately reflect the funding needs of each asset category.

Currently, the dedicated capital levy is used for reserve contributions to fleet and equipment replacement, building repairs, infrastructure replacement as well as debt principal repayments. Any remaining levy is applied towards tax supported capital projects.



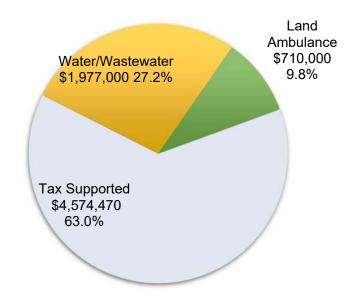
2024 Capital Budget by Department

Most of the 2024 capital budget investment is in road, water and wastewater infrastructure which make up 73% of the capital cost for the year. 9.8% of the budget goes towards land ambulance, and 9.3% for parks and recreation and Bobby Orr Community Centre projects. The remainder of those budget allocations may be seen in the chart below.



User Fees, Municipal Levies, or Tax Supported

The chart below illustrates that 63% of the 2024 capital budget is for tax supported services such as roads, storm, and fire, while 27.2% is for water and wastewater services which are user fee supported. 9.8% of the capital budget is for land ambulance services which are funded by 22 municipalities over the designated service area. Water, wastewater, and land ambulance projects are predominantly funded through reserves/reserve funds through the budget process. The funding for those services occurs through the operating budget as contributions to those reserves through a variety of sources such as user fees, municipal levies, and grants. The Town's portion of land ambulance is funded through property taxes in the operating budget at 6% of the total municipal levy.



Capital Projects

Capital projects vary in size from replacement of the desktop and laptops used by Town staff daily to the replacement of water, wastewater, storm sewer, roads, and sidewalks for a section of road.

A project may be completed within a budget year, or over multiple years. At times, the Town can secure funding from Provincial or Federal programs, or access savings from reserves and reserve funds, and other times it needs to use debt.

Previously Approved Projects

Many water and wastewater projects are becoming multi-year projects as a result of the amount of planning and engineering required. Some other carryforward projects have continued to encounter supply chain issues or delays. Rising costs of materials and services have been encountered in recent years with inflationary and economic factors impacting capital works. An updated quote following engineering work has resulted in a significant increase to the Glen and Victoria road, water, wastewater, and storm project.

Carried Forward from 2023 to 2024

Projects that have not been completed in 2023 have been deferred to 2024. In some cases, some preliminary work may have been performed or new funding has been made available in 2024.

Project	2023	2024	Change	Funding Source
	Carry Forward	Total Budget		
BOCC Olympia	150,000	150,000	-	Reserves

Project	2023	2024	Change	Funding Source
	Carry Forward	Total Budget		
BOCC Canteen Fridge	15,000	15,000	-	Reserves
Town Dock Concrete Repairs	80,000	80,000	-	Federal / Reserve
				Funds
Town Dock Lights & Electrical	40,000	40,000	-	Federal / Reserve
				Funds
Town Dock Washroom Fixtures	25,000	25,000	-	Reserve Funds
Big Sound Marina Sign	10,000	10,000	-	Reserves
Ready Room construction	100,000	100,000	-	Reserves / Reserve
				Funds
Antenna relocation for fire/pw to	20,000	20,000	-	Reserves
Tower hill - communications				
Fire Hall Roof	20,000	20,000	-	Reserves
Core Network Switches	21,500	21,500	-	Reserves
Fire Hall Telephone System	9,000	9,000	-	Reserves
Surveillance Camera Project	6,500	6,500	-	Reserves
Parrysound.ca Redesign	5,835	5,835	-	Reserves
Operations Yard Phone System	5,000	5,000	-	Reserves
WTP Replacement phone system	4,000	4,000	-	Reserves
to integrate with Avaya phone				
system backbone				
WWTP phone system	3,500	3,500	-	Reserves

Project	2023	2024	Change	Funding Source
	Carry Forward	Total Budget		
Municipal Office Stair replacement/Outdoor Staff Space	50,000	50,000	-	Reserves
Stucco exterior	15,000	15,000	-	Reserves
Projector and Presentation Equipment (BOCC or Prelude)	10,000	10,000	-	Reserves
Upgrade the Mail room to a Meeting Room	5,000	5,000	-	Reserves
"Fall" Safety surface materials and installation plus equipment Waubuno Beach	88,500	108,500	20,000	Reserves / Tax Revenue
Mission Park Playground	80,000	100,000	20,000	Reserves / Reserve Funds / Tax Revenue
CP Station Furnace	35,000	35,000	-	Reserves
Continue parks garbage/recycling replacement	30,000	30,000	-	Reserves
Enhancement of Treescape Downtown	30,000	30,000	-	Reserves

Project	2023	2024	Change	Funding Source
	Carry Forward	Total Budget		
Parks 08-290 Specialized	29,700	29,700	-	Reserves
aftermarket equipment for Leased				
pick up through Enterprise (equip				
stays with the Town)				
Tower Hill Rock Path Restoration	10,000	10,000	-	Reserves
Carry over to 2022. Budgeted for in 2021, K. Park - Outdoor Rink Bird Netting	5,000	5,000	-	Reserves
Parade Santa float (trailer donation) refurb	5,000	5,000	-	Reserves
External facility remaining freshen up Stockey Centre	37,500	37,500	-	Reserves
	16,000	16,000	-	Reserves / Federal
Perf Hall Lighting				Funding
Floor Refinishing	15,000	15,000	-	Reserves
Transformer	10,000	10,000	-	Reserves
SC Commercial Freezer Carryforward	6,000	6,000	-	Reserves

Project	2023	2024	Change	Funding Source
	Carry Forward	Total Budget		
Two commercial refrigerators replace to maintain proper temp	6,000	6,000	-	Reserves
Hot water tank	5,500	5,500	-	Reserves
Glen and Victoria (Storm, Water, Wastewater Included)	2,000,000	4,240,000	2,240,000	Provincial Funding / Reserves / Reserve
				Funds
Isabella Train Crossing Safety Improvements	750,000	750,000	-	Federal Funding / Reserve Funds
Repair Corner of Wood/Isabella extension	600,000	600,000	-	Federal Funding
Church Street Retaining Walls	200,000	500,000	300,000	Provincial Funding
Snowplow 08-160 (Heavy Duty)	400,000	408,000	8,000	Reserves
Boat Launch Repairs – Waubino	150,000	150,000	-	Reserve Funds
Automated Speed Enforcement	70,000	70,000	-	Reserves
Trench box	20,000	20,000	-	Reserves
Pumpstation 2 and Forcemain	6,700,000	6,700,000	-	Debenture DC /
				Debenture
Pumpstation 2 Engineering	500,000	500,000	-	Debenture
SPS 3 Upgrades	1,800,000	1,800,000	-	Reserves
SPS 6 pump replacement	1,500,000	1,500,000	-	Reserves
Scada wastwater	150,000	150,000	-	Reserves

Project	2023	2024	Change	Funding Source
	Carry Forward	Total Budget		
2 Wetwell Wizards SPS 12 and 10 for grease control	60,000	60,000	-	Reserves
Wastewater Admin Building Roof Repair	20,000	20,000	-	Reserves
WTP SCADA	450,000	450,000	-	Reserves
SUEZ I/O upgrades	40,000	105,000	65,000	Reserves
Membrane Tank Repairs	50,000	50,000	-	Reserves
Water Tower - ROV Inspections and Exterior Power Wash	40,000	50,000	10,000	Reserves
Preliminary Design of WTP High lift pumps and Church Street Booster Station	50,000	50,000	-	Reserves
Water Plant Gate Security	25,000	50,000	25,000	Reserves
VFD for 1 pump	46,000	46,000	-	Reserves
Polymer Injection System	30,000	30,000	-	Reserves
Coagulant Bulk Delivery System	20,000	30,000	10,000	Reserves
Cla-Val Replacement	25,000	25,000	-	Reserves
Tower Insertion Meters	20,000	20,000	-	Reserves

Total Carried 2023 to 2024	\$16,760,535	\$19,458,535	\$2,698,000	
VFD blowers review	10,000	10,000	-	Reserves
water tank level transmitter replacements	15,000	15,000	-	Reserves
Dechlorination ORP System	15,000	15,000	-	Reserves

- ✤ Sewage Pump Station 3 (SPS #3) 7 Hawthorne Crescent
- Sewage Pump Station 6 (SPS #6) 2 Johnson Street
- Sewage Pump Station 2 (SPS #2) Champagne

Annual Capital Expenditures

There are capital assets owned by the Town that are either pooled (e.g. water meters) or part of a large group of assets (e.g. paving). Annually there is a portion of these assets that need to be replaced/upgraded as there is a continual cycle of items reaching the end of their useful lives.

Project	Tax Levy	Provincial Funding	Federal Funding	Reserve
Laptop & Desktop Replacement	-	-	-	34,000
Firefighters Pooled' Gear	24,970	-	-	-
Firefighters' PPE	22,000	-	-	-
Annual Paving Program Specified in individual projects	-	500,000	-	-
Sidewalks	-	-	-	100,000
Traffic Light control system replacement	-	-	-	60,000
Culvert Replacements & Stormwater	-	150,000	-	-
Manhole Repairs	50,000	-	-	-
Water Meters	-	-	-	60,000
Water Plant Lifts & Pumps	-	-	-	60,000
Total	96,970	650,000	-	314,000

New 2024 Capital Projects

Each year there are new projects requiring staff's attention. In 2024, staff's focus remains on prioritizing core infrastructure projects within the asset management plan. Replacement forecasts are reviewed each year and cross referenced between roads, water, wastewater, and storm to identify which projects are good candidates for surface only replacement, which were total replacements, as well as the projects with the most need. A significant investment in infrastructure projects is being undertaken within 2024 with 77.7% of the budget allocated to roads, water, wastewater and storm.

General Government

Office of the Chief Administrative Officer, Finance & Information Technology

Project	Tax Levy	Municipal Partners	Reserve	Reserve Funds
Tablets for PW Staff	-	-	10,000	-
Multi-Factor Authentication Hardware	-	-	7,000	-
Mailing Machine	14,000	-	1,500	-
Total	14,000	-	18,500	-

Development

Town Dock, Big Sound Marina, Waterfront Development, Smelter Wharf

Project	Tax Levy	Municipal Partners	Reserve	Reserve Funds
Shoppers Dock	-	-	-	84,000
Harbour Walk Shop Hut Purchase, Delivery & Install	-	-	10,000	-
Total	-	-	10,000	84,000

Protection Services

Emergency & Protective Services, Fire, By-law Enforcement & Building Inspection

Project	Tax Levy	Municipal Partners	Reserve	Reserve Funds
Extrication Equipment	-	-	55,000	-
Analogue Firefighter Pager Switch to Digital to allow switch to digital communications (20 units)	23,000	-	-	-
Total	23,000	-	55,000	-

Transportation Services

Operations & Winter Control

Project	Tax Levy	Federal / Provincial Funding	Provincial Reserve	
Seguin Street Bridge Repairs	-	350,000	-	-
Waubuno Bridge Repairs	-	350,000	-	-
Micro Seal for Roads	-	256,000	-	-
Gibson Street Retaining Wall	-	-	-	175,000
Genie Lift Replacement	-	-	75,000	-
Asphalt Hot Box	60,000	-	-	-
Salt Brine System	37,000	-	18,000	-
Patrolling Application	32,000	-	-	-
Plow for Loader	-	-	30,000	-
Shop Heater Replacement	-	-	21,000	-

Project	Tax Levy	Federal / Provincial Funding	Reserve	Reserve Funds
Downtown Decorative Lighting Replacement	20,000	-	-	-
Sidewalk Machine Sweeper Attachment	18,000	-	-	-
Total	167,000	956,000	144,000	175,000

Environmental Services

Storm Water Control, Waste Management, Wastewater Services & Water Services

Project	Tax Levy	Debenture DC	Reserve	Reserve Funds
Scada Standard Development 50/50 W & WW	-	-	60,000	-
Kinsmen Park Water System	-	-	-	12,000
Primary Clarifier 1 Rebuild	-	-	120,000	-
Inlet Works Major Repairs	-	-	50,000	-
Shower Unit Upgrade	-	-	5,000	-
Pumpstation 6 Generator Replacement	-	-	200,000	-
Total	-	-	435,000	12,000

Health Services

Cemeteries & Land Ambulance

Project	Tax Levy	Federal Funding	Reserve	Reserve Funds
Lawn Mower Replacement (07- 610) with electric	30,000	-	30,000	-
Sign Hillcrest Cemetery	9,000	-	-	-
Replacement of Ambulance 5226	-	-	-	220,000
Replacement of Ambulance 5276	-	-	-	220,000
Replacement of Ambulance 5225	-	-	-	220,000
ePCR hardware	-	-	-	50,000
Total	39,000	-	30,000	710,000

Recreation and Culture

Bobby Orr Community Centre, Parks and Recreation, Charles W. Stockey Centre & Bobby Orr Hall of Fame

Project	Tax Levy	Debenture	Federal Funding	Reserve	Reserve Funds
BOCC Ice Making Compressor Full Replacement	-	-	-	180,000	-
BOCC Ice Surface Sound System	-	-	-	20,000	-

Project	Tax Levy	Debenture	Federal Funding	Reserve	Reserve Funds
William Street Park Playground	100,000	-	-	-	-
Booth Street Park Playground	100,000	-	-	-	-
Cherry Park Playground	80,000	-	-	-	-
Kinsmen Park Spectator Bleachers	30,000	-	-	20,000	-
Picnic Tables	50,000	-	-	-	-
Skate Park	-	-	-	30,000	-
Tennis Basketball Court Resurface	17,000	-	-	3,000	-
Total	377,000	-	-	253,000	-

 Items for Council Consideration from the public will be brought forward to the March 19th meeting of Council.

Summary of New Capital Projects

Department	Tax Levy	Provincial Funding	Federal Funding	Reserve	Reserve Funds	Total
Changes in Funding/Additional Dollars to Carryforward	ltems					
New Changes to Carryforward	40,000	1,240,000	-	1,418,000	-	2,698,000
Annual Capital Expenditures	1	I	1	1	I	<u> </u>
Annual Replacement Program without Carryforward	96,970	650,000	-	314,000	-	1,060,970
New Capital Projects	1	J	1	<u> </u>	J	
General Government	14,000	-	-	18,500	-	32,500
Protection Services	23,000	-	-	55,000	-	78,000
Development	-	-	-	10,000	84,000	94,000
Transportation Services	167,000	606,000	350,000	144,000	175,000	1,442,000
Environmental Services	-	-	-	435,000	12,000	447,000
Health Services	39,000	-	-	30,000	710,000	779,000
Recreation and Culture	377,000	-	-	253,000	-	630,000
Total	756,970	2,496,000	350,000	2,677,500	981,000	7,261,470